

# Assessor Coach

## Apprenticeship Programme



Level 4



15 Months

### Occupation Profile

As an Assessor Coach, you will be a dual professional, using your up-to-date professional knowledge and skills to support vocational and professional development across the formal education and training sector as well as in any employer setting, and at any level.

You may for example, coach and assess apprentices, trainees or new recruits (ranging from young entrants, to new CEOs) in the workplace. As an Assessor Coach you will assess vocational learners, usually on a one-to-one basis, in a range of learning environments.

Your coaching skills involve complex communication techniques to actively listen, provide feedback and to engage learners in planning their individualised learning programme. These skills are also integral to assessing learners' competence in relation to work-related/industry standards and life skills.

As an Assessor Coach, you will work co-operatively with other Education and training sector professionals (such as teachers, human resource professionals and mentors/supervisors in the workplace) in supporting the learner's development of vocational competence and the wider skills that relate to employability and professionalism.

### Entry requirements

Employers set their own entry requirements which may include:

A qualification, at an appropriate level, and relevant up-to-date experience in your vocational/subject specialism.

A Level 3 Assessor qualification

### Programme qualifications & requirements



- Meet the skills, knowledge and behaviour requirements of the apprenticeship standard
- Achieve Level 1 Safeguarding
- Achieve Maths, English and ICT skills at Level 2 (if not held)
- Achieve A Level 3 Assessor qualification (if not held) \* although not a stipulation of the apprenticeship, may be a requirement of your employer
- Evidence showcase submission





## Details of programme

It take a minimum of 15 months to complete this apprenticeship during which you will participate in training, development and on-going review activities. These typically include:

Induction which is specific to your workplace

- Study days and training courses
- Mentoring/buddy support
- Completion of a portfolio through which you gather evidence of your progress
- Structured one to one reviews of your progress with your employer and/or Dynamic Training

During your apprenticeship you will develop the following professional behaviours, knowledge and skills:

### As an Assessor Coach, you will:

- Inspire, motivate and raise learners' aspirations through your passion for the sector
- Operate at all times to ethical and legal standards and within professional boundaries
- Model and encourage mutual respect, displaying a deep understanding of equality and diversity, with and between learners, colleagues and appropriate agencies
- Be resilient and adaptable when dealing with challenge and change, maintaining focus and self-control

- Value the importance of maths, English and ICT skills in the learners' future economic and social well-being
- Evaluate and improve your own professional practice in relation to the Professional Standards for Teachers and Educators in the Education and Training Sector

### As an Assessor Coach, you will be able to:

- Plan coaching and assessment
- Deliver coaching support
- Assess learners
- Support quality improvement

### As an Assessor Coach, you will understand:

- Procedures for planning, coaching and assessment
- Effective coaching practice
- Effective vocational assessment
- Ways to support quality improvement

## Assessment Gateway

Your employer will make the decision as to when you are ready to undertake the end point assessment

Before going forward for end point assessment you must have:

- Achieved the Safeguarding Level 1 qualification
- Achieved Maths, English and ICT at Level 2 (if not held)
- Submitted a showcase portfolio
- Achieved Level 3 Assessor qualification (\*although not a stipulation of this apprenticeship, may be a stipulation of your employer).
- Met the skill, knowledge and behaviour requirements of the apprenticeship

## End Point Assessment

Following successful completion of the Gateway, you will proceed to end point assessment (EPA). The EPA is undertaken by an independent assessment organisation chosen by your employer.

The End Point assessment components are:

Assessment Method	Grading
2 x Assessor Coach Observations with Q&A	Fail / Pass / Distinction
Professional discussion informed by showcase portfolio	Fail / Pass / Distinction

You will need to pass all components of your end point assessment to achieve and complete your apprenticeship. The Independent Assessor will confirm your overall grade of Fail, Pass or Distinction.